

**DRAFT MINUTES**  
**SUTTONS BAY TOWNSHIP PLANNING COMMISSION**  
**MINUTES OF JANUARY 4, 2022**

**CALL TO ORDER**

In the absence of the Chair, Vice-Chair, and Secretary, Commission Member Tom Nixon called the Suttons Bay Township Planning Commission Meeting to order on Tuesday, January 4, 2022, at 6:02 p.m. at the Suttons Bay Fire Department, 201 S. St. Mary's Street, Suttons Bay Township, Michigan. The meeting was held with public participation via Zoom electronic remote access.

Nixon explained that, in the absence of the officers, the Commission should select a Chair to preside over the rest of the meeting. It was the unanimous consensus of the planning commission to have Commissioner Nixon chair the meeting.

**ROLL CALL - Quorum Present**

Present: Tom Nixon, Dee McClure, Rhoda Johnson, Patti Miller, Doug Periard, Andy Brandt

Absent: Dennis Rathnaw, Amy Coleman, Don Gregory

Staff Present: Steve Patmore, Mathew Cooke (in person). Marge Johnson via Zoom.

**Approval of the Agenda**

*Consensus to approve the Agenda as submitted.*

**Public Comment**

Sharon Livingston, 1257 Peck Rd., asked how to proceed with property south of the physical therapy property.

**Conflict of Interest - None**

**Approval of the Minutes**

*Rhoda Johnson/moved, Dee McClure/supported, to approve the December 7, 2021 minutes as amended to state comments are to be submitted to Mathew by December 27<sup>th</sup> and Mathew will Circulate to the planning commission by*

*December 28, 2022, passed.*

### **Items for Discussion**

#### **1. Zoning Ordinance Overhaul Project - Mathew Cooke**

##### **a. Review of Articles 1 - 6 of ZOO**

Mathew Cooke said he put the Planning Commission comments received in the list.

Discussion of Articles I, 2, 3, 4, 5, & 6 of the ZOO was held by the Planning Commission and staff. Discussion ended at 7:50 p.m. The commission discussed the need to meet more often to get through the Ordinance.

*Consensus of the Planning Commission to have a special meeting on Monday, January 31, 2022, at 6 p.m. at the Fire Hall. to continue with the Zoning Ordinance Overhaul Project.*

#### **2. Other Business**

##### **Zoning Board of Appeals Meeting - January 26, 2022**

Steve Patmore said a Zoning Board of Appeals Meeting will be held on Wednesday, January 26, 2022, at 6:00 pm at the Fire Hall.

### **Reports**

**Zoning Administrator** - Report submitted. Patmore answered questions from the Planning Commission on ongoing issues.

**Planner** - None.

**Township Board** - Patti Miller appointed to the Planning Commission. Approved renovation of township offices.

**Chair** - None

**Commissioner Comments** - None

**Public Comment.** None

#### **Next Regular Meeting - February 1, 2022**

Mathew Cooke said he would like two (2) extra months for review of the ZOO.

**Adjournment** - The meeting was adjourned at 7:58 PM  
Minutes by Marge Johnson, Recording Secretary

Amy Coleman, Planning Commission Secretary